



Ref. No. QIF/Policy/2018/05

Dated: 20th June 2018

Policy for financial support to faculty & staff for skill Enhancement and Development.

Quest Infosys Foundation is committed for the development of its student's and aims to achieve national as well as international recognition for its institutions. This is possible only if the teaching faculty & Staff is updated and participates in the FDPs, workshops, seminars and conferences, engage in research work and enhance his/her academic qualification. To motivate, encourage and facilitate the teaching faculty & Staff to participate in the FDPs, workshops, seminars, conferences and to publish valuable research papers, the Quest Institutes will provide financial assistance to them as per the recommendations of the IQAC of the Quest institutions. The policy will be applicable for both the institutions being run by the trust namely Quest College of Science & Technology and Quest Infosys Foundation Group of Institutions. The details of the policy have been listed below:

Objectives:

The primary objective of the financial support scheme is to motivate all the faculty members of our institute to undertake quality research, consultancy and other research related activities for their personal, students and institutional growth. Specifically the scheme will fulfill the following objectives:

- To encourage the faculty & Staff members to attend FDPs, seminars, conferences and workshops to enhance their knowledge and update with the latest developments related to their field.
- To encourage the faculty & Staff members to concentrate on research related activities in addition to the teaching so as to publish articles in reputed refereed national and international journals and conferences.
- To motivate the faculty & Staff members to interact with the industrial organizations, study their success stories; understand their difficulties and challenges and undertake projects to solve their difficulties.
- To encourage the faculty & Staff to submit project proposals and secure funded research projects from various government and private funding agencies in India and Abroad.
- To encourage creativity in the minds of the faculty, so that they make original contributions by way of products, concepts etc. and obtain patents.

Amount of Financial Support:

- Registration fees for AICTE/ATAL/IKGPTU/UGC sponsored/collaborated FDPs, seminars, workshops and conferences limited to Rs. 1000/- in one academic year and maximum one in one semester or two such activities in one academic year.
- Traveling and accommodation allowances along with academic leave (if eligible as per leave rules) for attending outstation seminars, workshops, FDP and conferences limited to the jurisdiction of the state and the adjoining cities.
- 50% of the Traveling and accommodation allowances along with academic leave (if eligible as per leave rules) for presenting research papers in national conferences sponsored by IEEE/Scopus/Web-of-Science etc. and published in the proceedings.

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Quest Infosys Foundation

(A registered charitable trust under section 12A of the Income Tax Act 1961)

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- Financial appreciation of Rs. 2,000/- for each research paper published in the peer reviewed journals indexed in Scopus, IEEE, Web of Science, Google Scholar etc with limitation to one such research paper in one semester.

Eligibility

To avail above financial support the faculty & Staff should fulfill the following eligibility conditions:

- Faculty & Staff members are deputed for FDP, seminars, workshops or conferences by the Head of the Department and are forwarded to the Principal with due recommendation of the Dean Academics.
- The faculty & Staff members should have spent at least 6 Months in the institution after joining; for availing financial support for attending FDP, Seminar, Workshop and Conference.
- The faculty members should have spent at least 12 Months in the institution after joining for availing financial support for presenting paper in the conference and for availing appreciation for publishing paper in the peer reviewed journals.

Date: 20/06/2018

Chairman
Quest Infosys Foundation